

Volunteer Official Induction Notes



Make Smoking History Targa West – 22-25 October, 2020

15 Coates Avenue, Baldivis, WA 6171 - Email: ross@targawest.com.au Mobile: 0418 950 022

(Held under the International Sporting Code of the FIA, National Competition Rules of Motorsport Australia and the CWARCS)

Rally Emergency Number is **0488 679 287**

The organisers of the 2020 Make Smoking History Targa West would like to welcome and sincerely thank you for your assistance with the Event.

As an official you have been assigned to a specific location within the Event and your role is essential to the safety of our Competitors and your fellow officials. These induction notes are intended to acquaint you with the general operation of the rally, as well as to provide a guide to some of the requirements within closed stages.

This event will be conducted under and in accordance with the Motorsport Australia OH&S and Risk Management Policies. These can be found on the Motorsport Australia website (<https://motorsport.org.au/>).

Meet Point information:

A map of the stage you will be officiating on, with the Meet Point, Meet Time and Stage Commander will be emailed to you.

Please arrive at your meet point on time. If you are running late or unable to attend, then it is vital that you contact us as soon as possible. If you cannot contact either your Stage Commander or Stage Setter (mobile coverage is not always available at the meet points), then please ring the Rally HQ on 0419 045 042.

Please make yourself known to your Stage Commander on arrival at the meet point. You may be provided with documentation which confirms your authority as a rally official. Please read these instructions carefully as they explain your duties, and more importantly ensure that you and everyone with you are in a safe environment. **All Officials are to sign the Motorsport Australia Disclaimer before leaving the Meet Point. The Stage Commander, or their representative, will have a copy for you to sign.** You will need to provide emergency contact details, and your Motorsport Australia licence number and expiry date should you have one. The Stage Setter will then direct you to your location within a convoy of vehicles, which will take you to your specific location.

Please observe **Convoy Protocol** whilst in transit: Ensure you can see the vehicle behind you at all times. This may require you to slow down or even stop until the vehicle comes back into view. This will cause the vehicle in front of you to respond likewise.

Official identification is to be worn at all times by all officials. Persons without the appropriate identification should not be within the closed stage area.

Pre-Event information:

Be appropriately dressed for your duties. If provided with a rally cap or hat and safety shirt, please wear at all times whilst on duty. Footwear and other clothing should be appropriate for the duties you are to perform. Remember that you may be outside for a significant part of the day therefore you should ensure that you bring a jacket in case the weather gets chilly.

You should also bring a change of clothing and a waterproof jacket in case of rain. Clothing should not display any branding that is contrary to the sponsors of the event. It is also advisable to bring along sunscreen and insect repellent.

Please bring with you a clipboard, paper and pens, in case you need to complete an incident report. Bring sufficient food and drink with you to meet your needs for the day. It is especially important that you have adequate supplies of water. You may also find it worthwhile to bring a chair with you, as it may be more comfortable than sitting in your car for extended periods.

If you suffer from allergies (hay fever, asthma, bee stings) or have any other medical condition that require medication, then please ensure that you have brought adequate supplies with you.

Consumption of alcohol is NOT permitted whilst the rally is in progress. Outside of the stage duty times, responsible consumption is permitted but please remember that we must all be Alert at all times whilst officiating. We would also encourage our officials to enjoy a healthy diet during the event.

With our sponsorship from Make Smoking History, the rally is a **Smoke Free Event**, it is not permitted to smoke on the event in a public area or while wearing any clothing with the MAKE SMOKING HISTORY logo.

Pets are not permitted to accompany you.

Always ensure that your car fuel tank is as full as possible before arriving at your meeting point. Petrol stations may not be open when you finish your duties.

Toilets will be provided at the Start and Stop of every stage and most Spectator Points.

Officials General Rally information:

On arrival at your road closure location, please park your car across the adjoining road to the rally course. It should be parked in a manner:

- That the rally cars will not hit your car or you if they over shoot the intersection,
- your car will not be hit by flying debris from the rally cars.
- If possible, parked across the road to prevent members of the public from entering the rally course.
- If a member of the public is likely to approach from the road to be closed and it is not possible for them to see your car across the road, or it is expected that the public may arrive at your point, add extra tape and road closure sign across the road at least 10m on the public side of any existing bunting to ensure they will not run into your car.
- If the road you are closing is an Evacuation Route, the Stage Setter will ask you to leave passage for any Emergency Vehicles.

Road closure officials should understand that between the times of sheer exhilaration when a competitor screams past you there are gaps between cars and that you are responsible for closing a particular road intersection through it all. If you are confronted by a member of the public who wishes to cross the rally course or worse travel along the rally course, please explain the following to them:

- That Make Smoking History Targa West is conducting a major car rally in the area,
- that the road is closed by order of the WA Police;
- that permission to run the rally and close the road has been granted by the Police and all relevant local authorities (refer to the forms given to you at the meet point),
- that rally cars are travelling at speed along the road and entering the area will most likely result in an accident and could easily result in death or serious injury, and
- that under Sections 83, sub-sections 4 & 5 of the Road Traffic Act, it is an offence to enter a closed road.

You should invite them to either spectate with you for the remainder of the rally or return from the way they came and leave the vicinity of the rally. If they insist upon entering the rally course and all reasonable attempts to dissuade them are unsuccessful, do everything you can to stop them but do not put yourself at risk. As a last resort tell them to travel in the direction of the rally cars.

If you have a radio or an operating mobile telephone, then contact Rally Base as soon as possible and advise them of the situation. If you do not have a radio or an operative mobile telephone, and the stage is not yet being run competitively (that is the 'OA' car has not passed your post), then you should approach the rally course and flag down the next official car to come pass your road closure post and advise them of the situation.

If the stage has been closed for competition (that is the 'OA' car has passed your post) and you are certain that a member of the public is on the rally course either on a bike or in a vehicle, you may need to flag down a competitor with your **HELP** sign. You should only do so when there is **certainty** that unauthorised persons are on the road course and thus liable to cause safety issues for competitors.

Your **HELP** sign is **only** to be used in an emergency situation, namely if you require medical assistance or other life threatening situation exists as the use of this sign will stop the special stage. Under **NO** circumstance should you drive onto the stage to seek help as you will endanger your own life and that of the competitors. You should never leave your road closure point unattended.

In an emergency situation, the stage will be closed and senior officials will enter the stage to coordinate the exit of competitors and officials from the stage. Please wait for and then follow their instructions.

Ensure you are aware if your stage is being run twice or more. If so, then after the cars have finished their first run through the stage, the 999 vehicle will drive through the stage. There will then be a gap up to 1½ hours before the '000' car returns so bring along something to keep yourself occupied.

After the final run through, the Sweeper vehicle with the green flashing light will stop at the control locations and collect the control paperwork and then drive straight through the stage. The rally is now finished on your stage. You can now start packing up your equipment and be prepared to leave the stage. Also be aware that the Tape & Tag crews will be working on the road removing the tape from driveways. On some stages you will be advised to keep the road closed until they have passed your point. Depending on the arrangement that has been made, which will be advised to you at your meet point, either the Stage Commander for that stage or the Stage Setter will be along as soon as possible and take you to the nearest main road. Please pack up your area as soon as possible after the Sweeper vehicle has passed. Please remember to take your rubbish with you.

END OF COMPETITION

Do **NOT** follow the Sweeper vehicle but **REMAIN** in location until directed by the course closing car.

Make sure you are aware if the Stage is being run once or twice.

After the Sweeper vehicle has passed your location for the last time, please remove all bunting and signs, take down and roll up any barrier mesh at your location and leave tidy on side of track for official cars to collect later.

Please refer to “Do’s and Don’ts” on the following page, along with the Exclusion of Liability notice.

Spectating

When you are not on duty, feel free to go out and spectate out on the stages or join in the fun and the many Show’N’Shine areas. Full details are on the website, www.targawest.com.au or grab a spectator guide in the Auto Trader or being handed out at major points and in the Info Car travelling the course.

Results

Keep up to date with the Results over the weekend on our website.

Facebook

When you get a chance and have a story to tell or a photo to share, join in the fun with other Officials on the Make Smoking History Targa West Officials Facebook Page <https://www.facebook.com/groups/249006901782605/>

Podium Finish:

Come along and join in the fun of the Podium Finish as all finishers are recognised with finisher’s medallions and the winners celebrate their success. This will be after 3.00pm on Sunday at Victoria Avenue, Perth.

Further information:

Should you require any further details prior to you meet time, please do not hesitate to contact our Officials Co-ordinator’s, Pre-Event Jan Tapper on 0418 950 022 and during the event Rally HQ on 0419 045 042.

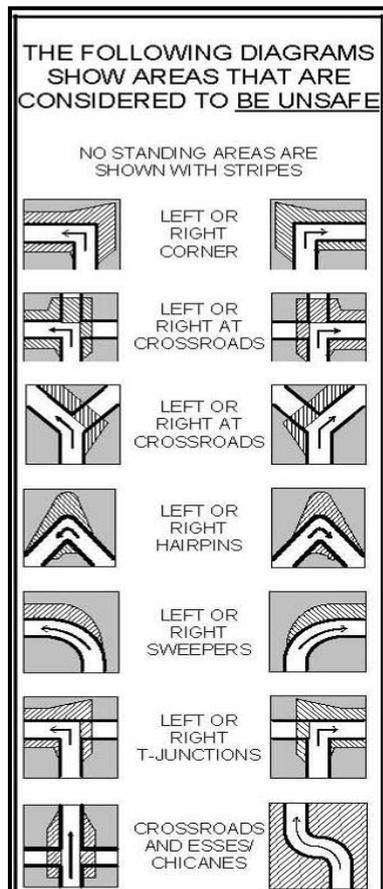
We trust that you have a safe and successful event and look forward to your participation at other rallies through the year and the 2020 Make Smoking History Targa West ☺.

ALWAYS

- Always STAY ALERT! Expect the unexpected to happen.
- Always consider your own safety and that of others at all times.
- Always stand where you can see the competing cars coming and going.
- Always leave yourself room to move away quickly.
- Always keep children under constant and close supervision.
- Always leave pets at home, please don't bring them to a rally.
- Always do as the Stage Commander and Course Cars ask – they are there to ensure the event runs within the safety guidelines prescribe by the Motorsport Australia, the governing body of Australian Motor Sport.
- Always take your litter home with you and keep our forests clean.

NEVER

- Never stand in prohibited areas (study the spectator viewing diagrams).
 - Never stand or sit close to the edge of the road.
 - Never stand below the level of the road (or in gutters or culverts).
 - Never stand in run-off (escape) routes for the competing cars.
 - Never sit down at a location on the same level as the cars - you need to be standing so that you are able to move away quickly if necessary.
 - Never stand in front of arrows or signs relevant to the running of the event.
 - Never be distracted - always face the competing cars.
 - Never stand on or cross the road while it is officially closed.
 - Never play games with your safety, or with that of the competitors.
 - Never light fires or BBQs or drop cigarette butts. They can cause major fires with serious consequences.
- **NEVER BE THE ONE TO CAUSE A SPECIAL STAGE TO BE STOPPED UNLESS IT IS FOR A SAFETY OR EMERGENCY REASON.**



DISCLAIMER

EXCLUSION OF LIABILITY, RELEASE AND ASSUMPTION OF RISK MOTOR SPORT IS DANGEROUS

In exchange for being able to attend or participate in the event, you agree:

to release Confederation of Australian Motor Sport Ltd ("**Motorsport Australia**") and Australian Motor Sport Commission Ltd, promoters, sponsor organisations, landowners and lessees, organisers of the event, their respective servants, officials, representatives and agents (collectively, the "**Associated Entities**") from all liability for your death, personal injury (including burns), psychological trauma, loss or damage (including property damage) ("**harm**") howsoever arising from your participation in or attendance at the event, except to the extent prohibited by law;

that Motorsport Australia and the Associated Entities do not make any warranty, implied or express, that the event services will be provided with due care and skill or that any materials provided in connection with the services will be fit for the purpose for which they are supplied; and to attend or participate in the event at your own risk.

You acknowledge that:

the risks associated with attending or participating in the event include the risk that you may suffer harm as a result of:

motor vehicles (or parts of them) colliding with other motor vehicles, persons or property;

acts of violence and other harmful acts (whether intentional or inadvertent) committed by persons attending or participating in the event; and the failure or unsuitability of facilities (including grand-stands, fences and guard rails) to ensure the safety of persons or property at the event.

motor sport is dangerous and that accidents causing harm can and do happen and may happen to you.

You accept the conditions of, and acknowledge the risks arising from, attending or participating in the event and being provided with the event services by Motorsport Australia and the Associated Entities