

Stage Details, Road Closed Times and Stage Commander Phone Numbers are on the Attached Maps

RALLY HEADQUARTERS CONTACT DETAILS

GENERAL CALLS: 0419 045 042

RALLY EMERGENCY NUMBER: 0488 679 287

EMERGENCY CALLS ONLY: 000

Your Responsibilities are to:

- Setup and dismantle stage safety equipment, as directed.
- Prevent any intrusion/access/entry onto the live stage.
- Control the movement of all spectators at the location.

You should:

- Shortly before the road closure time (depending on the length of the stage) stop all vehicles entering the stage and advise the driver that the road is about to close. We cannot not stop drivers entering the stage until the official road closure time, but we should notify them that the road will be closing.
- (It would be advisable for each official to know how long it would take a vehicle to clear the stage from their point to assist when estimating a time to recommend residents not to enter the stage).
- Prepare your road closure to take effect **AT THE TIME ADVERTISED** (Approximately 1 hour prior to the first competing vehicle). Do not wait for '000' to pass your location. Ensure that the intersecting road is blocked. The minimum block required is a car parked across the road so as to prevent vehicles **driving past and red and white tape across the road with road closure notice attached.**
- To block this road park your car across the road at a safe distance from the intersection to prevent members of the public accessing the intersection. Another tape is to be placed across the road on the other side of your car to stop public cars reaching your location. They may walk forward to the front tape to spectate in a safe place.

From Road Closed Time:

- Stay at your position from the time of closure. 'Advance' will pass through at -45mins and '000' will pass through the stage -30mins, Safety, stewards and Observer at -40mins, '00' at -5mins to check the stage and security is in place and '0' at approximately 5mins before the first car. Please make yourself visible to these vehicles to indicate that you are in position.
- The official in charge of the road closure should wear the bright yellow, or orange tabard to identify their position.
- *Note: In the event that marshalling arrangements are not complete, then the stage will not start.*
- When marshalling, stay in a position where you can clearly observe spectators in your area of responsibility, any spectator marshals in adjacent sectors, and oncoming vehicles. At no time should you place yourself in a position of danger. In the event of a problem with safety, implement the procedure as outlined in **Assistance Required** (below)..

SAFETY NOTES FOR ROAD CLOSURE OFFICIALS Issued by the Clerk of Course

Road Opening:

- The 999 and FIV vehicles will indicate end of Competition but the road must stay closed. You can start removing signs and tape that do not affect the closure.
- The passage of the Sweep Vehicle, with a green flashing light, will signal the end of the Special Stage. A number of official vehicles will then follow this vehicle and you are required to facilitate their passage through (moving) spectators. Dismantle your block immediately the Sweep vehicle arrives at your location – BUT NOT BEFORE – as there may be cars on the course not expecting oncoming traffic. Once the sweep car passes your location the road will be open to the general public.
- Dismantle stage safety equipment and return as directed. Ensure that no signs, tapes, stakes, wire, etc are left behind as litter.

Remember:

- Be conscious of safety at all times. Always STAY ALERT! Be aware that the unexpected may happen.
- Never allow any vehicles to intrude onto a live Special Stage.
- Never be distracted from your job.
- Never leave your road closure point unattended
- As officials, you will be in the front line of contact with members of the public, landowners and representatives of the many governing bodies involved. Please be as helpful as possible, keeping in mind that your first duty is the safe and efficient conduct of the event. Be firm – if necessary – always polite and wherever possible, helpful. Never lose your temper. If you are aggressive to others, they will be aggressive to you.

Assistance (Help) Required:

If you require assistance due to serious injury or illness to officials or members of the public, or spectators are affecting the safety of the stage, you are to notify Rally Base through one of the following methods

- Call Rally Headquarters on 0418 950 022 (EMERGENCY CALL 0458 472 667)
- Call Rally Base on Command Radio if you have one
- Call Stage Commander on SOS Radio network if there is one nearby (Chicane & Spectator Points also have a radio)
- Call Stage Commander by CB Radio, ensure you have the correct channel before entering the stage

If you are unable to obtain assistance from any of the above methods and you believe the health or safety of any official, or member of public is at risk, you are to hold out the **HELP** board to oncoming competitors. They will then notify the Stop Control that you require help and the FIV will then be dispatched to assist you. This will require the Special Stage to be stopped. Under NO circumstances should you drive onto the stage to seek help as you will endanger you own life and that of the competitors and never leave your location unattended.