

## RALLY HEADQUARTERS CONTACT DETAILS

GENERAL CALLS: 0419 045 042

RALLY EMERGENCY NUMBER: 0488 679 287

EMERGENCY CALLS ONLY: 000

### Your job is to:

- ☺ Ensure that 'spectators' are always standing in a safe location.
- ☺ Remain behind the barrier mesh and within the area bounded by bunting tape.
- ☺ Prevent spectators placing themselves in a dangerous position.

### You should:

- Always STAY ALERT! be aware that the unexpected may happen.
- Always stand in a safe location where you can see the competing cars coming and going.
- Always leave yourself room to move away quickly.
- Always ensure that children are kept under constant and close supervision.
- Always wait until the marked 'Sweep' car with flashing lights and siren passes your location before allowing spectators to move on to or across the road - there may have been a delay in the passage of the competing cars.

### You should:

- Never allow spectators to stand in prohibited areas (*study the spectator viewing diagrams*)
- Never allow spectators to stand or sit close to the edge of the road
- Never allow spectators to stand below the level of the road (*or in gutters or culverts*)
- Never allow spectators to stand in run-off (escape) routes for the competing cars
- Never allow spectators to sit down at a location on the same level as the cars – *they need to be standing so that they are able to move away quickly if necessary*
- Never allow spectators to stand behind the RED and WHITE striped no standing barrier tape
- Never allow spectators to stand in front of arrows or signs relevant to the running of the event
- Never allow spectators to stand on or cross the road while it is officially closed
- Never allow spectators to play games with your safety, or with that of the competitors
- Never offer assistance to competitors, your job is to keep spectators away from any incidents.

### Remember - Spectator Marshals:

- Must never congregate in a group.
- Must never be distracted from your job.
- Must wear their Coloured bibs (tabards) . Please ensure that you return all bibs used in your stage in as clean and tidy condition as possible.
- As officials, you will be in the front line of contact with members of the public, landowners and representatives of the many governing bodies involved. Please be as helpful as possible, keeping in mind that your first duty is the safe and efficient conduct of the event. Be firm - if necessary - but always polite and wherever possible, helpful. Never lose your temper *If you are aggressive to others they will be aggressive to you.*
- **Cameras:**  
Spectator marshals should not use a camera whilst on duty. Your tasks must not only be done well, but must also "be seen to be done well". If you are using a camera you cannot be seen to be performing your role.

### From Road Closed Time:

- Stay at your position from the time of closure. 'Advance' will pass through at -45mins and '000' will pass through the stage -30mins, Safety, stewards and Observer at -40mins, '00' at -15mins to check the stage and security is in place and '0' at approximately 5mins before the first car. Please make yourself visible to these vehicles to indicate that you are in position.
- The official in charge of the road closure should wear the bright yellow, or orange tabard to identify their position.
- Note: In the event that marshalling arrangement are not complete, then the stage will not start.
- When marshalling, stay in a position where you can clearly observe spectators in your area of responsibility, any spectator marshals in adjacent sectors, and oncoming vehicles. At no time should you place yourself in a position of danger. In the event of a problem with safety, implement the procedure as outlined in the Safety Plan.

### Road Opening:

- The 999 and FIV vehicles will indicate end of Competition but the road must stay closed. You can start removing signs and tape that do not affect the closure.
- The passage of the Sweep Vehicle, with a green flashing light, will signal the end of the Special Stage. A number of official vehicles will then follow this vehicle and you are required to facilitate their passage through (moving) spectators. Dismantle your block immediately the Sweep vehicle arrives at your location – BUT NOT BEFORE – as there may be cars on the course not expecting oncoming traffic. Once the sweep car passes your location the road will be open to the general public.
- Dismantle stage safety equipment and return as directed. Ensure that no signs, tapes, stakes, wire, etc are left behind as litter.

**Use this guide to ensure safe viewing in areas outside designated spectator points**

THE FOLLOWING DIAGRAMS SHOW AREAS THAT ARE CONSIDERED TO BE UNSAFE  
 NO STANDING AREAS ARE SHOWN WITH STRIPES

